

Date: - 20.05.2024

**Tender Notice for disposal of obsolete/Unserviceable office equipments and furniture items**

Sealed bids are invited from eligible bidders for disposal/auction of obsolete/Unserviceable office equipments and furniture, etc. of the Appellate Tribunal (SAFEMA) on "as is where is" basis (list of items enclosed).

2. The above items are available in the two stores of the Appellate Tribunal (SAFEMA) located at A & C Wing, 4<sup>th</sup> floor, Lok Nayak Bhawan, Khan Market, New Delhi-110003. Details for inspection, contact person, tender acceptance are as under: -

Date & Time for inspection of items	24.05.2024, 11:00 AM to 02:00 PM
Contact Person	Shri Ravinder Kumar, Assistant, ATFP, C-Wing, LokNayak, Bhawan, Khan Market, New Delhi-110003
Date & Time and place for acceptance of tender	In the tender box kept in Administration Section, C-Wing, LokNayak, Bhawan, Khan Market, New Delhi during office hours from 27.05.2024 to 28.05.2024 (upto 3 PM).
Date & Time for opening of tender	28.05.2024 at 05:30 PM.

**General Terms & Conditions:**

- i. Bidders may inspect the items on the stipulated date & time.
- ii. The items shall be sold to the highest bidder. The bids are invited for the lot (i.e. all the items contained in the list of old condemned, obsolete office equipment and furniture items as a whole and no bid would be accepted for any part of the same.
- iii. The handling/disposal of IT related equipments shall be done as per the latest guidelines/instructions of Ministry of Environment & Forests and its related agencies and compliance thereof shall be the sole responsibility of the bidder(s). The bidder(s) participation in auction of e-waste materials shall be registered with the Govt. Agency as per the E-Waste management & handling Rules, 2011 published by the Ministry of Environment & Forests, Government of India vide their notification dated 12.05.2011.
- iv. The bidders are required to submit Bidder bid Security declaration form along with the bid document mentioning the following clause with acceptance;  

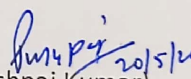
*"that if they withdraw or modify their bids during period of validity etc., they will be suspended for a period of one year"*
- v. No item once disposed to the successful bidder shall be taken back by this office on any condition whatsoever.

*Ravinder Kumar*  
20/5/24

- vi. The successful bidder will be required to lift all the items from the disposal site within three days after the payment of the complete bid amount. Payment is to be made in form of Demand Draft (DD) within three working days. On failure to do so this ATFP shall have the right to dispose the items to alternate bidder.
- vii. The successful bidder of their own cost will also be required to make their own arrangement of transport, labor etc. for lifting the disposed items.
- viii. Bid in sealed envelope marked "Tender for disposal of obsolete/Unserviceable office equipments and furniture items" should be addressed to Sh. Pushpaj Kumar, Registrar (Admin), C-Wing, Lok Nayak, Bhawan, Khan Market, New Delhi-110003.
- ix. The sealed bid must be dropped in the tender box kept in Administration Section, C-Wing, Lok Nayak, Bhawan, Khan Market, New Delhi during office hours upto 05:00 PM on or before 27.05.2024. Bids received after the due date and time due to any reason whatsoever shall not be considered and would be rejected straightway without assigning any reasons thereof.
- x. The amount in the bid submitted should be given in both figures and words. Any overwriting or mismatch in the amount in words and figures shall not be considered for acceptance of the rates offered by the bidder.
- xi. Appellate Tribunal (SAFEMA) reserves the right to accept or reject any/all bids without assigning any reasons whatsoever.
- xii. Each page of bid document should be signed by the bidder(s).
- xiii. Incomplete and unsigned bids are liable to be rejected. Bidder must enclose copy of I.D./Address proof (Aadhar Card/Driving License, Pan Card) along with his/her bid.

**Encl:**

1. List of obsolete Items
2. BID form

  
(Pushpaj Kumar)  
Registrar



**List of obsolete/Unserviceable office equipments and furniture items**

Sr. No.	Name of the Items	Quantity
1)	Water Dispenser	6
2)	Air Conditioner (window)	4
3)	Revolving Chair	4
4)	Water Cooler	1
5)	Side Lamp	1
6)	Fire extinguisher	2
7)	Wooden screen	2
8)	Geysar	4
9)	Water purifier	1
10)	Photocopier(Small)	1
11)	Paper shredder machine cover	1
12)	Bed 6*6	1
13)	Wooden TV Trolley	1
14)	Glass Table(Broken)	1
15)	Sofa(3+1+1)	2
16)	Sofa4+1+1)	1
17)	Sofa Steel Frame(3+2+2)	1
18)	Sofa2 -seater	1
19)	Study Rack	1
20)	Glass Top dining Table	1
21)	Wooden chair with foam seat	20
22)	Partition Iron pipes/rods	Weight approx. 250kg
23)	Centre Table	1
24)	Court Room old table	1
25)	Wooden Table(Furnishing fund)	1
26)	Old Table(large)	2
27)	Wash basin wooden table	2
28)	Iron Chair	8
29)	Wood chair	5
30)	Split Air conditioner	2
31)	TV Antenna Tata Sky	1
32)	Plastic chair	1
33)	Wooden side square	1
34)	Wash basin(side wooden)	1

*P. S. Srinivasan*  
20/5/24

**BID FORM**

**(To be submitted in a sealed envelope)**

**Tender Notice for disposal of obsolete/Unserviceable office equipments  
and furniture items**

**Tender Notice No. 2(121)/ATFP/2007-Vol.II dated 20.05.2024**

To

The Registrar (Admn.),  
Appellate Tribunal (SAFEMA),  
A & C wing, Lok Nayak Bhawan,  
Khan Market  
New Delhi-110003

Sub:- Bid for disposal of obsolete/unserviceable office equipments and  
furniture items reg.

**1. Bidder Details**

- (i) Name of Person/Firm/Company:-
- (ii) Registered Address:-
- (iii) PAN Number (Self attested Copy):-
- (iv) Aadhar Card (Self Attested Copy):-
- (v) Mobile Number:-
- (vi) E-mail Address (if any):-

2. **Amount Quoted** : In figure .....

: In words.....

**Declaration:-**

I hereby declare/accept that if I withdraw or modify the bids during period  
of validity etc., I will be suspended for a period of one year”

**Signature & Stamp of the bidder**

*[Handwritten Signature]*  
20/5/24

